

Democratic Services

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21 September 2016

SUMMONS TO ATTEND

MEETING: ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN, WITNEY

DATE: THURSDAY 29 SEPTEMBER 2016

TIME: 2.00pm

Members of the Committee:

D A Cotterill (Chairman), A H K Postan (Vice-Chairman), R J M Bishop, M Brennan, A S Coles, P J G Dorward, H B Eaglestone, P Emery, Mrs E H N Fenton, E J Fenton, Miss G R Hill, H J Howard, Ms E P R Leffman, and Mrs C E Reynolds

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meeting held on 14 July 2016 (previously circulated)**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 5. Committee Work Programme 2016/2017 (Report of the Strategic Director – copy attached)**

Purpose:
To provide the Committee with an update on the Work Programme for 2016/2017

Recommendation:
That the Committee notes the progress with regard to the Work Programme for 2016/2017

6. Cabinet Work Programme

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 20 September 2016.

Recommendation:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.

7. Exclusion of the Public

Recommendation:

That, in view of the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, (information relating to the financial or business affairs of any particular person) the public be excluded from the meeting for the remaining item of business.

8. Management Of The Kier Contract And Transfer Of Waste And Recycling Services To Ubico - (Report of the Head of Environment and Commercial Services – copy attached)

Purpose:

To highlight the workload and risks associated with managing the final 12 months of the Waste and Recycling Contract with Kier and implementing significant service change in the transfer of services to Ubico Limited and the change to service design.

Recommendations:

- (a) That the difficulties with the Kier Contract, and associated risks to the Council, be noted;
- (b) That the Council be recommended to approve the additional temporary resources to support the contract management and service transfer over the next 12 months as set out in paragraph 6.9 of the report to be funded from Earmarked Reserves - 2016/17 and within the Waste Services Budget - 2017/18;
- (c) That the Council be recommended to include the requisite sum within the 2016/17 capital programme for the purchase of the Bartec Software System, to be funded from the Ubico Earmarked Reserve; and
- (d) That the Council be recommended to approve the permanent establishment of a shared Garden Waste Project Officer (as set out in paragraphs **Error! Reference source not found.** and **Error! Reference source not found.**) at an estimated cost of £16,000 plus the on-going revenue costs of the Bartec System £4,600, both to be incorporated into 2017//18 Revenue Budgets as growth items.

9. Members' Questions

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

Recommendation:

That Members' questions be dealt with as appropriate.

A handwritten signature in black ink that reads "Frank Wilson". The signature is written in a cursive style with a long horizontal stroke at the end.

Frank Wilson
Head of Paid Service

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